

**MEETING MINUTES OF THE
SAFETY COMMITTEE OF
SCHOOL DISTRICT OF BOROUGH OF MORRISVILLE**

Meeting Date/Time: Wednesday, September 11, 2019 / 3:00 pm / Conference Room G9

Members Present: David May, Bob Bruchak, Jocelyn Torres, Szilvia Grundtisch, and Nellie Plummer

Proceedings:

1. Review of recent safety incidents and investigations:
 - 4 incidents since 7/1/19 – all “Record Only”:
 - 2 slip & fall due to water on the floor – High School and Intermediate School
 - 2 struck by student – Intermediate School
2. Discussion of new safety hazards and concerns:
 - None
3. Review of scheduled safety hazard inspections:
 - Dave May to select a team of two employees to perform safety audits using a checklist (building specific). He will send an email to the Union Presidents for them to select 1 candidate/union – *pending*.
4. Review of safety suggestions submitted to the committee:
 - None
 - Note: We are looking into creating an anonymous complaint reporting system online
5. Additional discussion items:
 - Follow up from last month’s safety committee meeting:
 - New stair treads to be installed on the stairs in front of the high school (the stairs next to the sidewalk) - *Date TBD*.
 - Speed limit – Two “5 MPH” Speed Limit Signs were installed in the parking lot in October 2018. Four additional signs to be installed.
 - As part of our improving security measures, trainers from ALICE Training Institute will conduct a security assessment on our schools once construction is complete. *Date TBD*.
 - Grandview’s Library carpet to be replaced with tiles – *Date TBD*.
 - Communication regarding Shelter-in-place and Lockdowns: a notification system (“Navigate”) will be created in order to notify everyone via email, text and/or phone call – *In progress*.
 - Requirements under Act 44 – *in progress*:
 - Direct all staff to take the following trainings in SafeSchools, in addition to those already prescribed - *Date TBD*:
 - Situational Awareness
 - Trauma-informed education Awareness
 - Behavioral health awareness

Next Meeting: Monday, September 23, 2019 / 3:00 pm / Conference Room G9

Minutes Prepared By: Jocelyn Torres